

# **ESI**

## **PROGRAMING SPEED DIALS**

- 1. PRESS THE ESI-DEX KEY.**
- 2. PRESS THE KEY UNDER PER (PERSONAL) IN THE DISPLAY.**
- 3. ENTER NAME USING THE DIAL PAD TO SPELL THE NAME (PRESSING # AFTER EACH LETTER)**
- 4. TO ADD A SPACE IN BETWEEN FIRST AND LAST NAME, PRESS THE 1 KEY FOUR TIMES.**
- 5. PRESS THE # KEY TO COMPLETE THE NAME.**
- 6. IN THE EMPTY SPACE ON THE DISPLAY SCREEN, DIAL 9 THEN THE PHONE NUMBER YOU WISH TO STORE, THEN PRESS # TO COMPLETE PROGRAMING.**

### **TO DELETE A PERSONAL SPEED DIAL:**

- 1. LOCATE THE SPEED DIAL YOU WANT TO DELETE AND PRESS \*.**